



STATE OF HAWAII
DEPARTMENT OF THE ATTORNEY GENERAL

STATE OF HAWAII FIREARM CERTIFICATION INSTRUCTIONS

Prior to applying for a State of Hawaii Firearm Certification, you should read and understand the Qualified Retired Law Enforcement Officers Certification Policy. If you have any questions feel free to contact the Department of the Attorney General, Criminal Justice Division at (808) 586-1160 or e-mail Criminal.Justice@hawaii.gov.

In order to apply for State of Hawaii Firearm Certification to Carry a Concealed Firearm pursuant to 18 United States Code § 926C, you must submit the following items at the time of application with the Department of the Attorney General (Island of Oahu, Note: Honolulu Police Department will NOT accept applications), Kauai Police Department (Island of Kauai), Hawaii Police Department (Hilo Station or Kona Substation), Maui Police Department (Islands of Maui, Molokai, Lanai). **Applications will be accepted on Mondays, Wednesdays, and Fridays between the hours of 7:45 a.m. and 4:30 p.m.**

All costs related to firearm certification shall be paid by the applicant.

1. ☐ Completed Application for State of Hawaii Firearm Certification to Carry a Concealed Firearm Pursuant to 18 United States Code § 926C (Form 1)
2. ☐ LEOSA Questionnaire (Form 1A)
3. ☐ Signed Consent to Release Confidential Information and Waiver Authorizing Access to Confidential Information and Records (Form 1B). * This form must be notarized prior to submitting application packet for processing.
4. ☐ Signed Consent Form for Waiver authorizing access to Mental Health records (Form 1C)
5. ☐ Completed Law Enforcement Officers Safety Act 2004 Certificate of Medical Examination physical examination, including an eye and hearing exam (Form 1D)
6. ☐ 2 color copies of your photo identification card issued by the law enforcement agency in which you retired. (Note: Please copy front and back of photo ID if any information provided on back of ID)
7. ☐ 2 passport-sized color photos with solid light colored background (to be used for your firearm certification identification card.)

8. ☐ Copy of current Hawaii registration for the firearm you intend to carry concealed
9. ☐ If you are submitting an application on Kauai, Maui, Hilo or Kona, please also submit
1 - 9 X12 Self-addressed, \$1.30 postage, prepaid envelope addressed to the Department of the Attorney General, Criminal Justice Division, 425 Queen Street, Honolulu, Hawaii 96813. Do not fill-in the return address area.
10. ☐ 1 – letter sized envelope with \$.75 prepaid postage addressed to the agency from which you retired. Do not fill-in return address area.

****DO NOT OBTAIN YOUR STATE OF HAWAII FIREARM CERTIFICATION FROM THE STATE AUTHORIZED FIREARMS INSTRUCTOR UNTIL YOU ARE NOTIFIED BY THE DEPARTMENT OF THE ATTORNEY GENERAL THAT YOU MEET THE QUALIFICATIONS OF 18 U.S.C. § 926C.**

Firearms Academy of Hawaii ("FAH") has been chosen by the Attorney General to provide the firearm certification course for the State of Hawaii. The cost of firearm certification course is \$495.00, not including ammunition or travel related cost. FAH can be reached at www.fahgroup.com or 808-772-1751 for more information on certification dates and locations.

CONTACT INFORMATION

Island of Oahu:
Department of the Attorney General
Criminal Justice Division
425 Queen Street
Honolulu, Hawaii 96813
(808) 586-1160

Islands of Maui, Molokai, Lanai:
Maui Police Department
55 Mahalani Street
Wailuku, Hawaii 96793
Firearms Section: (808) 244-6355

Island of Hawaii (Hilo/Kona):
Hawaii County Police Department
349 Kapiolani Street
Hilo, Hawaii 96720
Firearms Section:
Hilo: (808) 961-2239
Kona: (808) 326-4646

County of Kauai, Island of Kauai
Kauai Police Department
3990 Kaana Street, Suite 200
Lihue, Hawaii 96766
Firearms Section: (808) 241-1663

Visit the Department of the Attorney General website at www.hawaii.gov/ag to download instructions and forms or if you would like a packet mailed to you, please send a self-addressed, postage pre-paid (\$1.30) 9 x 12 manila envelope to the Department of the Attorney General, Criminal Justice Division, 425 Queen Street, Honolulu, Hawaii 96813.